

File No: LABR-11048/1/2023-ESTT SEC-Dept. of LABOUR

I/ 530672 /2024

GOVERNMENT OF WEST BENGAL  
LABOUR DEPARTMENT  
ESTABLISHMENT BRANCH  
New Secretariat Buildings, 12<sup>th</sup> Floor  
1, No K.S. Roy Road, Kolkata-700001

No: Labr/ 2117 /Estt

Date: 02.07.2024

**ORDER**

**WORK DISTRIBUTION AMONGST MEMBERS OF THE STAFF**

In continuation and partial modification of this department's earlier orders on work distribution up to the rank of OSD / Registrar of this department, the assigned job of existing staff is modified. The modified jobs of existing staff & allocation of duties among the newly joined staff are as follows:

Name of the Staff (1)	Previous Responsibility / Status (2)	Present Responsibility (3)
Sri Sujit Kumar Chakraborty, SO	ESI (MB) Scheme Section	1. IT matters & Report Returns & 2. E-Governance matters including publicity
Sri Debangshu Bose, SO	Newly Joined SO	ESI (MB) Scheme Section
Sri Sumit Kumar Modak, SO	Newly Joined SO	Factory & Boiler Section
Sri Gourab Brata Ghosh, SO	Newly Joined SO	Establishment Section of this Department

Sr. Deputy Secretary, Deputy Secretary and Assistant Secretary of respective section/cell will arrange the job internally.

This department may allocate any specific and additional job to any of the staff as and when necessary. This order will remain in force until further order.

Sd/-  
Joint Secretary to the  
Government of West Bengal



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**No: Labr/ 2117 /1(14)/Estt**

**Date: 02.07.2024**

**Copy forwarded for information and taking necessary action to:-**

1. PS to the Hon'ble MIC, Labour Department.
2. Financial Advisor, Labour Department.
3. Sr. Deputy Secretary, Labour Department.
4. All Deputy Secretaries, Labour Department.
5. All Assistant Secretaries, Labour Department.
6. Sr. Law Officer and E.O. Assistant Secretary, Labour Department
7. Senior P.S. /P.A. to the Additional Chief Secretary, Labour Department.
8. P.S. / P.A. to the OSD & Ex-officio Secretary (All), Labour Department.
9. P.S. / P.A. to the Special Secretary (All), Labour Department.
10. P.S. / P.A. to the Additional Secretary, Labour Department
11. P.S. / P.A. to the Joint Secretary (All), Labour Department.
- ✓ 12. OSDs / Registrar / Section Officers, Labour Department.
13. OSD, IT, for necessary changes at EMD of eOffice
14. All Head Assistants of Labour Department.

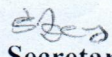
  
**Deputy Secretary**

**No: Labr/ 2117 /2(4)/Estt**

**Date: 02.07.2024**

**Copy forwarded for information and taking necessary action to:-**

1. Sri Sujit Kumar Chakraborty, SO, Labour Department.
2. Sri Debangshu Bose, SO, Labour Department.
3. Sri Sumit Kumar Modak, SO, Labour Department.
4. Sri Gourab Brata Ghosh, SO, Labour Department.
5. Office Copy.

  
**Deputy Secretary**